

MINUTES ~ June 15, 2005

Ponaganset High School Library

1. Call to Order

Mr. Gregory Laramie, Chair of the Foster Glocester Regional Building Committee, called the meeting of the Foster Glocester Regional Building Committee to order at 7:05 PM in the Ponaganset High School Library.

2. Roll Call

Mrs. Kecia Pierce asked for the roll call. In attendance were Mr. Gregory Laramie of Glocester, Mr. George Jacques of Glocester, Mr. Raymond Fogarty of Glocester, Mr. Warren Ducharme of Foster, Mr. Dennis Chretien of Foster, Mrs. I. Lorraine O'Connors of Glocester and Mr. William Abt of Foster. Mrs. Patti Fountain of Foster was absent as she was attending the Foster School Committee Meeting.

3. Approval of Minutes: March 23, 2005 Executive Session and May 10, 2005 Meeting

Mrs. O'Connors moved and Mr. Jacques seconded that the minutes of the May 10, 2005 meeting be accepted as presented. So voted, 7-0.

Mrs. O'Connors moved and Mr. Chretien seconded that the revisions made to the executive session minutes of March 23, 2005 be accepted. So voted, 7-0.

4. Chairman's Report

Mr. Laramie updated the committee on the status of the purchase of the property. The closing date has been set for 7/1/05 with the option to extend. The district's attorney, Mr. Piccirilli, has sent a letter requesting the extension of the deadline to 12/31/05. Mr. Piccirilli will also be conducting the title search, title insurance and handling the closing for a maximum fee of \$2,500. In accordance with the covenants in the P&S agreement, the property survey is complete, the land/use tax issue will go before the town, the preliminary soil evaluations for the septic system have been done and wetlands determination complete. The RFP for the well drilling has been posted with proposals due June 21st.

Mr. Laramie reported that the committee has received a contract from the Aharonian & Associates. Mr. Laramie, Mr. Abt and Mr. Piccirilli will review the proposed contract.

Mr. Laramie reported that he and Mr. Aharonian have been meeting weekly to keep the process on schedule.

Mr. Laramie reported that the architects will be meeting with Mr. Joe McGovern, head of buildings and grounds, to review the improvements and renovations that are needed. Mrs. O'Connors moved and Mr. Fogarty seconded that the necessary repairs determined by

Mr. McGovern, the architects and the building committee will go through the school channels of procurement then billed to the building committee. So voted, 7-0.

Mr. Laramie informed the committee that a complaint has been filed by Mr. Jack Anderson stating that the committee entered into executive session improperly during the March 23rd meeting. Mr. Piccirilli has responded to the Attorney General's office regarding the complaint.

Mr. Laramie reminded the committee that there will be a lot of work to be done over the summer months in order to keep the project on track. The summer meetings for the building committee are scheduled for Wednesday, July 20th and Wednesday, August 24th. Both meetings will be at 7:00PM in the PHS Library.

5. Payment of Bills

Mr. Steve Winsor provided the committee with a listing of bills due for payment totaling \$2,015.65. After some discussion, the committee agreed that it does not need to take action each month to approve payment of bills. In accordance with the procedures established regarding authorization of payment of bills, two officers of the building committee will be required to review and approve invoices for payment. Mr. Winsor will include a report of bills due/paid in the monthly information distributed to the committee.

6. Sub-Committee Reports

A. A& E

Mr. Laramie provided the committee with a schedule of summer A&E sub-committee meetings which will be work sessions with the design team.

Mr. Laramie reminded the committee that it is in the best interest of the district to have the middle school substantially complete by June 2007 and have the first class in the new school in September 2007 because of the way the state reimburses the district.

B. A/PEH & Rec

Mr. Jacques reported that he, Mr. Gary Martinelli and Mr. Allen Huestis visited BayView Academy to see their field house and got some ideas for the building process. Mr. Jacques is also in touch with the athletic department at Portsmouth High School which is currently building a field house.

C. EdSpec

Mrs. Anne Ejnes reported that the High School EdSpec is almost complete with two parts missing. Mrs. Ejnes hopes to have the document complete within the week and will then circulate it to the committee members for review.

Mr. Chretien moved and Mr. Fogarty seconded to accept the Middle School EdSpec as presented however noting that the document is a working document and changes can and will be made throughout the building process. So voted, 7-0.

D. Technology

Mr. Chretien reported that based on current useage of computer labs and the digital portfolio requirement, space will need to be allocated for computer labs in the new facility. This information was not included in the EdSpec, the committee will be working to get updated information to be included in the EdSpec. Mr. Chretien also

reported that the committee has been meeting with John Aharonian to discuss networking plans.

The committee agreed to postpone the remainder of the sub-committee reports until after new business is discussed to allow the architects to make their presentation.

7. New Business

A. Architects' Presentation

Members of the design team presented the first preliminary sketches of the high school and two options of the middle school site plan. Members of the committee provided feedback to the design team with the focus of the discussion on the bus routes, parking facilities and entrances.

8. Sub-Committee Reports

A. Energy

Mr. Ross McCurdy reported that they have applied for a grant for a 250k wind turbine study.

Mr. Rick Sparks reported that he is waiting to hear back from the Governor's Energy Office regarding funding for a Biomass feasibility study. The study would be in two phases, the first for heating both schools and the second for providing technical support for the design and specifications of the system.

Mr. Sparks informed the committee that Mr. Bruce Peyton has been in contact with Senator Chaffee's office which is interested in the biomass project. There may be some congressional funds available for this as well.

B. Finance

Mr. Steve Winsor reported that the committee has received \$9.345M from BOA in the form of two year bond anticipation notes with a 3.37% interest rate. The funds are currently invested in a money market account earning 2.75% interest. Mr. Winsor asked Mr. Abt to prepare an updated cash flow of spending for the next year.

C. Resources

Mrs. Wynette Dahlquist reported that the elevator pitch event was a success, 40 ideas identifying different funding opportunities were presented. The 40 ideas have been narrowed down to 12 groups and the committee will now begin working on getting grant funding for these 12 ideas.

The date for the next meeting is July 6th 7:00PM, PHS library. The committee is looking for volunteers to help with the grant application process.

D. Site

Mr. Ducharme reported that the test holes and wetlands determinations have been conducted on the site and all tests came back good.

9. Unfinished Business

A. RFP for Construction Management Services

Mr. Abt provided the committee with a draft RFP for construction management services at risk. Mrs. O'Connors moved and Mr. Abt seconded that the RFP for construction management services at risk be accepted subject to review by the Chair, Mr. Laramie and Vice-Chair, Mr. Abt and legal review if necessary. So voted, 7-0.

10. Adjournment

Mrs. O'Connors moved and Mr. Jacques seconded that the meeting be adjourned at 10:00 PM. So voted, 7-0.

Prepared by: Kecia Pierce, Building Committee Clerk

Approved by: Foster Gloucester Building Committee, July 20, 2005